LOS ANGELES COUNTY

WIA Adult, Dislocated Worker, and Rapid Response Programs

INFORMATIONAL BULLETIN

Number: ADW B14-04	**Subject: Occupational Safety and Health Administration (OSHA) New Reporting Requirements**
Date: December 23, 2014	**Effective Date: Immediately**

TO: Los Angeles County Workforce Investment Act (WIA) Adult and Dislocated Worker Program Contractors

This bulletin provides new reporting requirements of the Occupational Safety and Health Administration (OSHA). Beginning January 1, 2015, there will be a change to what covered employers are required to report to OSHA. Starting in 2015, employers will be required to report all work-related fatalities within eight hours and all in-patient hospitalizations, amputations, and losses of an eye within 24 hours of becoming aware of the incident.

For more information, please see the attachment: TEN 16-14

If you have any questions, please contact us at wiaadw@css.lacounty.gov.

Thank you,

Josie Marquez, Assistant Director
Workforce and Community Services Branch

Attachment

TRAINING AND EMPLOYMENT NOTICE	NO. 16-14
	DATE December 23, 2014

TO: STATE WORKFORCE AGENCIES
STATE WORKFORCE LIAISONS
UNEMPLOYMENT INSURANCE DIRECTORS

FROM: PORTIA WU
Assistant Secretary

SUBJECT: Request for State Workforce Agencies to Help Disseminate New Reporting Requirements of the Occupational Safety and Health Administration (OSHA)

1. **Purpose.** To request that state workforce agencies assist in disseminating information to employers about changes in OSHA reporting requirements.

2. **Background.** Under OSHA's recordkeeping regulation (29 Code of Federal Regulations (CFR) 1904), covered employers are required to prepare and maintain records of serious occupational injuries and illnesses. This information is important for employers, workers and OSHA in evaluating the safety of a workplace, understanding industry hazards, and implementing worker protections to reduce and eliminate hazards. State workforce agencies including the unemployment insurance system, communicate with a significant number of employers on an ongoing basis, and it is important for employers to be made aware of recent changes to OSHA's reporting requirements. State workforce agencies are asked to help disseminate this new information to employers on the state agencies' employer-targeted webpages to assist employers in properly reporting injuries and illnesses to OSHA.

3. **OSHA Changes.** Beginning January 1, 2015, there will be a change to what covered employers are required to report to OSHA. Starting in 2015, employers will be required to report all work-related fatalities within eight hours and all in-patient hospitalizations, amputations, and losses of an eye within 24 hours of becoming aware of the incident. (Previously, employers were required to report all workplace fatalities and when three or more workers were hospitalized in the same incident.) The attachment to this *Training and Employment Notice* contains information prepared by OSHA about the changes and employer reporting options. State Workforce Agencies are strongly encouraged to use the attached information to help notify employers of the changes by posting it on their employer-targeted webpages and including it in other employer-related information.

4. **Action Requested.** State Administrators are requested to: 1) provide this information to appropriate staff and, 2) post the attached OSHA information on employer-targeted webpages as soon as possible, given that the new requirements are effective in January 2015.

5. **Inquiries.** Inquiries should be directed to the appropriate Regional Office.

6. **Attachment.** OSHA Update: New Reporting Requirements Start January 1.

ATTACHMENT

OSHA UPDATE: NEW REPORTING REQUIREMENTS START JANUARY 1.

Beginning January 1, 2015, there will be a change to what covered employers are required to report to the Occupational Safety and Health Administration. **Employers will now be required to report all work-related fatalities within 8 hours and *all* in-patient hospitalizations, amputations, and losses of an eye within 24 hours of finding about the incident.**

Starting January 1, 2015:

All employers * must report to OSHA:

- All work-related fatalities within 8 hours

Within 24 hours, all work-related:

- Inpatient hospitalizations
- Amputations
- Losses of an eye

Previously, employers were required to report all workplace fatalities and when three or more workers were hospitalized in the same incident.

The updated reporting requirements are not simply paperwork but have a life-saving purpose: they will enable employers and workers to prevent future injuries by identifying and eliminating the most serious workplace hazards.

Employers have three options for reporting these severe incidents to OSHA. They can call their nearest area office during normal business hours, call the 24-hour OSHA hotline at 1-800-321-OSHA (1-800-321-6742), or they can report online at www.osha.gov/report_online. For more information and resources, including a new YouTube video, visit OSHA's webpage on the updated reporting requirements.

*Employers under Federal OSHA's jurisdiction must begin reporting by January 1. Establishments in a state with a State run OSHA program should contact their state plan for the implementation date.