



LOS ANGELES COUNTY

WIA Adult, Dislocated Worker and Youth Programs INFORMATIONAL BULLETIN

NUMBER: WIAB09-09

**SUBJECT: JOB TRAINING AUTOMATION SYSTEM
PERFORMANCE DATA CUT-OFF DATE FOR WIB
REPORTS**

DATE: 04/26/2009

EFFECTIVE DATE: IMMEDIATELY

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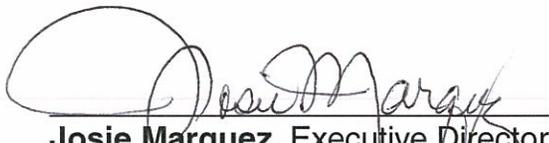
TO: WIA Service Providers

The purpose of this bulletin is to inform you that the 12th of the month deadline for entering participant data in the Job Training Automation (JTA) system described in WIA Directive, LACOD-WIA08-20, will also be used to establish a cut-off date for performance reports prepared for the Los Angeles County (LAC) Workforce Investment Board (WIB).

Currently, performance reports are prepared and provided to the WIB on a quarterly basis. The first quarter report, which reflects data input into the JTA system for the months of July, August, and September, will be generated from data that has been entered into the JTA system as of October 12th, and transmitted to the State (via extract) by October 20th. The second quarter WIB performance report, covering the months October, November, and December, will be generated from data entered into the JTA system as of January 12th, and transmitted to the State by January 20th. Similarly, the third quarter WIB performance report will be based on information entered into the JTA system as of April 12th, and transmitted to the State by April 20th; and, the final report will be based on information entered into the JTA system by July 12th, and transmitted to the State by July 20th.

Quarterly performance data that is not reflected in the JTA system by the deadline will be captured in the following quarter's performance summary report. Therefore, it is important that participant information is entered in the JTA system timely so your agency's achievements are properly reflected on the WIB report.

If you have any questions, please contact Sara Lee Dato at (213) 738-2765, sdato@css.lacounty.gov, or Peter Curtis at (213) 739-7323, pcurtis@css.lacounty.gov.


Josie Marquez, Executive Director
Workforce Investment Board