



LOS ANGELES COUNTY WIA YOUTH PROGRAM BULLETIN

NUMBER YTH01-10

**SUBJECT: YEAR-ROUND SET ASIDE FOR SUMMER
EMPLOYMENT OPPORTUNITIES**

DATE: 03/12/01

EFFECTIVE DATE: IMMEDIATELY

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To: ALL WIA Youth and CalWORKs Service Providers

The purpose of this bulletin is to inform all WIA service providers that on January 11, 2001 the County Workforce Investment Board (WIB) approved a policy decision requiring WIA Youth Contractors to set aside 20% of their total WIA allocation to provide for summer employment opportunities.

The summer employment opportunities component is one of the required ten core services provided to youth under the WIA Youth program. The summer employment opportunities component offers youth paid summer/year round work experience combined with basic skills remediation.

Therefore, Contractors must set aside 20% of their overall allocation for summer employment opportunities. Any Contractor who cannot meet the 20% requirement must obtain prior written approval from the County with reasonable justification.

The attached copy of the revised WIA Budget Summary page, must be modified and submitted to April Mitchell at 3175 W. Sixth Street, Los Angeles, CA. 90020, room 312 by **March 29, 2001** by all WIA Youth Program contractors. For this year only, contractor's who provide summer employment opportunities for only the traditional 3 months from June to September are not required to submit the revised budget summary page.

Your agency's total allocation is not changing. However, you must develop a tracking system that will identify and capture all summer employment opportunities expenditures on a monthly basis.

Please Note:

The entire 20% set aside may come from the 70% In-school allocation;

or

The entire 20% set aside may come from the 30% Out-of-school allocation;

or

The 20% set aside may come from a combination of both the 70% & 30% allocations, the breakout and percentages from each category is up to your agency.

Also note that the total program costs column on the budget summary form is just a sum of the 70% In-school costs and 30% Out-of-school costs (since the 20% set aside for summer employment opportunities is already factored into the In-school and Out-of-school costs).

If you have any questions, please contact April Mitchell at (213) 738-4735.

KENNETH KESSLER, Director
Workforce Investment Programs

Attachment