



# LOS ANGELES COUNTY YOUTH BULLETIN

**NUMBER: YTH01-21**

**SUBJECT: WIA YOUTH EXITS AND PERFORMANCE**

**DATE: 5/21/01**

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## FOR YOUR IMMEDIATE ATTENTION

To: ALL WIA YOUTH SERVICE PROVIDERS

The purpose of this bulletin is to remind all WIA Youth providers of the proper procedures for exiting WIA Youth Clients. According to the Workforce Investment Act (WIA), a client of the youth programs should not exit from the program until all planned services are completed. This includes all planned services as indicated by the client's Individual Service Strategy (ISS). Clients should not be exited from the program until they satisfactorily complete their planned services. In some cases, this means that the youth will carry over from one program year to the next.

In addition, it should not be a standard practice to exit a client before June 30 just to re-enroll them in the following program year (after July 1). This was a practice that occurred under JTPA, however, this should not occur under WIA unless there are extenuating circumstances. To do so would create problems with performance which could negatively affect the retention rate for the service provider and the retention rate of the Los Angeles County Workforce Investment Area as a whole.

The Workforce Investment Act stresses quality of services over quantity. As such, the performance measures are based on the outcomes of exited clients in each quarter, not the number of clients served. Therefore, the youth service providers should keep their clients enrolled in the program until they complete their service plan as indicated on the ISS, which would likely result in a positive outcome rather than exiting the client because it is the end of the fiscal year. The service providers must remember that it is preferable to exit a client upon completion of their ISS and attainment of self-sufficiency, rather than serve a client who exits the program only to return at a later date because they have regressed in their educational achievement or lack the skills to become self-sufficient.

If it is decided that a client is not ready to exit the WIA program, the service provider needs to provide some type of service to the client. Remember that if a client receives no WIA or partner-funded services for 90 days, then the client **must** be exited. It may be possible that a client has met all the goals that were planned in their ISS, but is still not ready to exit the WIA Youth Program. In this case, the service provider may want to set new goals for the client and update their ISS and MIS information and carry that client over into the new program year.

If you have any questions, please contact Michael Arredondo, Supervisor of the MIS Unit at **(213) 738-2786**.

KENNETH KESSLER, Director  
Workforce Investment Programs