



COUNTY OF LOS ANGELES

WIOA ADULT, DISLOCATED WORKER, and YOUTH PROGRAMS DIRECTIVE

NUMBER: WIOA D16-02

**SUBJECT: High Growth Sector
Training Plan Submissions**

DATE: July 12, 2016

EFFECTIVE DATE: Immediately

**TO: WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT,
DISLOCATED WORKER, AND YOUTH PROVIDERS**

“This Directive Supersedes Directive WIOA D15-01”

PURPOSE:

To request submission of Adult, Dislocated Worker and Youth training plans in High Growth Sectors from each America’s Job Center of California (AJCC) to Community and Senior Services. Training Plans are due July 29, 2016.

BACKGROUND:

For Fiscal Year 2015-16, the Workforce and Community Services Branch of the Los Angeles County Community and Senior Services Department allocated \$7 million in WIOA funds for Youth, Adult, and Dislocated Worker training services. AJCCs used these funds for training services in high growth business sectors as identified in the Los Angeles County Workforce Development Board’s Five-Year Strategic Plan. According to recent CalJOBS reports, over fifty percent of the WIOA funds were used for Healthcare and Transportation/Logistics training in community colleges, adult schools and other private schools.

For Fiscal Year 2016-2017, the Los Angeles County Workforce Development Board approved the following high growth business sectors:

- Construction Industries (NAICS 236, 237, 238)
- Selected Manufacturing (fashion, aerospace, analytical instruments, pharmaceuticals, medical devices, bioscience – NAICS 313, 314, 315, 316, 325, 334, 336, 339)
- Trade and Logistics (NAICS 42x, 48x, 49x)

- Entertainment and Infotech (NAICS 511, 512, 515, 518, 519)
- Health Services (NAICS 621, 622, 623)
- Leisure and Hospitality (NAICS 721, 722)

For Fiscal year 2016-2017, the Workforce and Community Services Branch of the Los Angeles County Community and Senior Services Department allocates \$2.5 million for Adult and Dislocated Worker training (attachment #2 pg. 1). \$1.5 million is allocated for high growth training for Adult and Dislocated Worker programs and \$1 million in non-high growth training. In addition, \$1 million is allocated for high growth training for the Youth program (attachment #2 pg. 2). High growth training plans must meet one of the high growth business sectors approved the Workforce Development Board.

REFERENCES:

See July 1, 2015 Memo "Training and Employment Guidance Letter WIOA No. 3-15 Operating Guidance for the Workforce Innovation and Opportunity Act" which includes clarification and flexibility on using WIOA funds for Youth, Adults and Dislocated Workers. Additionally the Los Angeles County Workforce Development Board Five-Year Strategic Local Workforce Plan provides a framework to operationalize a demand-driven workforce system that is sector focused and responsive to the needs of employers. The latest Los Angeles Economic Development Corporation report "2015-2020 Los Angeles: People, Industry and Jobs" identifies the target industries.

EFFECTIVE DATE:

This directive is effective upon release.

POLICY AND PROCEDURES:

1. Funding is available for the cost of training only. These funds will not pay for staffing, indirect costs or administrative costs.

ACTIONS:

1. Complete template attached for funding consideration (attachment #1).
2. Include a letter of commitment from an employer who will hire clients after completion of training.
3. Submit training plans by July 29, 2016 to lollaue@css.lacounty.gov.

INQUIRIES:

If you have any questions or concerns regarding this directive, please email Louisa Ollague at: lollague@css.lacounty.gov.

Thank you,



**Josie Marquez, Assistant Director
Workforce and Community Services Branch**

Attachments:

1. Los Angeles County WIOA ADW High Growth Sector Training Plan Template (July 2016)
2. WIOA FY 16-17 Contract Extension Proposed Training Allocations