



LOS ANGELES COUNTY

YOUTH JOBS PROGRAM DIRECTIVE

NUMBER: LACYJ D16-04

SUBJECT: LOS ANGELES COUNTY YOUTH
JOBS (LACYJ) 20% CARRYOVER
ALLOWANCE

DATE: August 9, 2016

EFFECTIVE DATE: Immediately

TO: LACYJ PROGRAM PROVIDERS

REVISED FOR NUMBERING

PURPOSE

The purpose of this Directive is to clarify the percentage of LACYJ participants that can be carried over in the new program year. This Directive supplements WIOA-D-16-04 FY16-17 LACYJ Technical Assistance Guide (TAG).

POLICY AND PROCEDURES

20% Carryover Allowance

Providers are allowed to carry over no more than 20% of its total planned numbers from the previous program year to the next for each LACYJ funding stream: CalWORKs, DPSS Foster, and Other Underserved Youth. Carryovers will consist of participants that have not completed their full hours by June 30, 2016, and will do so in the new fiscal year.

Providers shall ensure that LACYJ activities are invoiced to the proper fiscal year. Also, any unspent funds from Fiscal Year (FY) 2015-16 allocation will not be carried over. Providers shall also follow the LACYJ exit procedures, as per Directive LACYJ D16-01 once a youth has completed all hours.

All providers shall adhere to the following policies as set forth in this Directive.

INQUIRIES

Questions about this directive can be e-mailed to csslacyjprograms@css.lacounty.gov.



Josie Marquez, Assistant Director
Workforce and Community Services Branch