

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD
AND
MANDATED PARTNERS OF LOS ANGELES COUNTY'S
AMERICA'S JOB CENTER OF CALIFORNIA (AJCC) SYSTEM**

PHASE II

Purpose of Memorandum of Understanding (MOU) Phase II

The purpose of this MOU is to describe the resource sharing agreement between the Los Angeles County Workforce Development Board (WDB) and the partners of the America's Job Center of California (AJCC) System for the County of Los Angeles (Partners), in accordance with California Employment Development Department Directive WSD16-09, WIOA Phase II Memorandums of Understanding – Comprehensive AJCCs. In addition, this MOU makes amendments to and confirms the agreements made in MOU Phase I that established and described the formal cooperative relationship between the WDB and the AJCC System Partners. This MOU does not constitute a binding financial commitment, but rather an intention by the Parties to commit specific resources on a year-to-year basis, as applicable and as allocations and budgets permit.

Process and Development of MOU Phase II

Effective Date and Term of the MOU

The effective term of this MOU is September 1, 2017 through June 30, 2020.

The Parties to MOU Phase II

Chief Local Elected Official: Los Angeles County Board of Supervisors

Local Workforce Development Board: Los Angeles County Workforce Development Board

Colocated¹ AJCC Partners Participating in the Infrastructure Funding Agreement (IFA) and Shared Other System Costs Agreement:

- WIOA Title I Adult, Dislocated Worker, Youth: Los Angeles County Workforce Development, Aging and Community Services (WDACS)
- WIOA Title I Job Corps (Subtitle C): Cornerstone Solutions, Inc. — Job Corps Services
- WIOA Title II Adult Education and Literacy: New Opportunities Organization

¹ Colocated Partners are all Los Angeles County AJCC System Partners who have a physical presence within a Los Angeles County Comprehensive AJCC (listed below in the section titled *Comprehensive AJCCs*), either full time or part time. This definition for Colocation includes Partners that are Colocated at only one or several Comprehensive AJCCs.

- WIOA Title III Wagner-Peyser: California Employment Development Department (EDD)
- WIOA Title IV Vocational Rehabilitation: California Department of Rehabilitation (DOR)
- Title V of Older Americans Act: SER—Jobs for Progress, Inc. San Joaquin Valley
- Veterans' Employment and Training (Jobs for Veterans State Grants): EDD
- Trade Adjustment Assistance Act (TAA): EDD
- Second Chance Act: Los Angeles County Probation Department (Probation); New Opportunities Organization
- Other: Five Keys Schools and Programs (Five Keys); Goodwill Southern California (Goodwill)

Non-Colocated AJCC Partners Participating in the Shared Other System Costs Agreement:

- WIOA Title I Job Corps (Subtitle C): Department of Labor operated in Los Angeles County by YWCA Greater Los Angeles
- WIOA Title I Native American Programs (WIOA Section 166): Department of Labor operated in Los Angeles County by Southern California Indian Center, Inc. (SCIC)
- WIOA Title I Migrant Seasonal Farmworkers (WIOA Section 167): Not applicable/required in Los Angeles County
- WIOA Title I Youth Build (WIOA Section 171): Department of Labor operated in Los Angeles County by Youth Policy Institute and Reentry Employment Opportunities; Los Angeles Region Youth Build Collaborative
- WIOA Title II Adult Education and Literacy: Antelope Valley Union High School District; Azusa Unified School District; Baldwin Park Unified School District; Bassett Unified School District; City of Covina; Claremont Unified School District; Compton Unified School District; Culver City Unified School District; El Monte Union High School District; Glendora Unified School District; Hacienda La Puente Unified School District; Literacy for all of Monterey Park (LAMP) Literacy Program; Los Angeles Unified School District; Lynwood Unified School District; Monrovia Unified School District; Montebello Unified School District; Mt. San Antonio Community College District; Paramount Unified School District; Pomona Unified School District; Rowland Unified School District; Santa Monica Community College District; Santa Monica-Malibu Unified School District; Tri-Community Adult Education; Whittier Union High School District; William S. Hart Union High School District
- Title V of Older Americans Act: WDACS, Area Agency on Aging; National Asian Pacific Center on Aging (NAPCA)

- Carl D. Perkins Career and Technical Education Act: Antelope Valley College; Citrus College; College of the Canyons; Mt. San Antonio College; Rio Hondo College; Santa Monica College
- Unemployment Compensation (Insurance): EDD
- Community Services Block Grant (CSBG): Los Angeles County Department of Public Social Services (DPSS)
- Department of Housing & Urban Development: Los Angeles County Community Development Commission
- Temporary Assistance to Needy Families (TANF/CalWORKs): DPSS

Process Used to Reach Consensus

WDACS, on behalf of the WDB, organized a series of large convenings and one-on-one meetings with MOU Phase I partners and with potential MOU Phase II partners between March 1 through June 30, 2017 to discuss the requirements of MOU Phase II, to collaboratively develop the MOU, and to reach agreements on the Infrastructure and Other System Costs components of the MOU. A draft of the MOU was distributed to all Partners for review on June 13, 2017 and Partner feedback was collected through August 14, 2017. This Partner feedback was incorporated into the final version of the MOU, which was produced on August 18, 2017 and shared with Partners on August 25, 2017. Throughout the development of the MOU, WDACS took deliberate steps to include Partners in the review process of the final document to ensure that it accurately reflected the agreements reached by all the Partners.

Process Used to Resolve Issues during MOU Term When Consensus Cannot be Reached

AJCC System Partners will attend quarterly local AJCC level meetings at the Comprehensive AJCC that serves as a Partner's local host, when colocated, or at its primary local AJCC partner, when not colocated, as designated by WDACS based on regional proximity. The primary function of these local quarterly AJCC meetings will be to serve as a regular forum for local AJCC Partners to discuss, vote on, and resolve common issues or disputes. The voting process can only be used if the decision is clear of regulatory violations; no decision made by the Partners can violate the requirements of another Partner. Any issues being voted on at a quarterly AJCC meeting will be posted as part of the meeting agenda and announced to regional Partners by the AJCC Operator at least two weeks in advance. If a Partner is not able to participate in a meeting, it may vote via proxy by submitting a written vote to the AJCC Operator prior to the meeting or on the day of the meeting. In order for a vote to take place, there must be a quorum (at least 51%) of Partners present at the meeting, which includes Partners voting via proxy. An email vote may be called, with no less than three business days' notice and at the request of a Partner or the AJCC, if there is an issue that requires immediate action or to facilitate the participation of all local Partners. When a call for votes via email is announced, balloting instructions will be included as part of the formal correspondence.

If consensus cannot be reached at a quarterly meeting, or if the issue is specific to a particular partner, or subset of partners, that partner or group of partners will agree to work in a cooperative

manner with the AJCC to resolve the issue. If an issue can't be resolved at the local AJCC level, the issue will be brought to the attention of the Executive Director of the WDB at WDACS who will attempt to mediate the dispute or disagreement with the particular Partner or subset of Partners involved in the dispute or disagreement. If there is a disagreement between County Departments that can't be mediated or resolved by WDACS, the disagreement will be brought to the attention of the County's Economic Development Policy Committee for a resolution.

Process for Periodic Modification and Review

WDACS, on behalf of the WDB, is responsible for ensuring that all AJCC infrastructure costs are paid according to the provisions of this MOU and will undertake the reconciliation processes outlined herein to remedy any issues or discrepancies. WDACS will review the MOU budgets at a minimum of once a year and a progress report based on fourth quarter year-to-date expenses will be made available to all Partners before the annual review to serve as the basis for any proposed modifications or amendments. Los Angeles County AJCC Operators may act as liaisons between WDACS and AJCC System Partners to review and evaluate the MOU budgets during the annual review period or whenever there is an urgent need to modify or amend a budget.

Colocated Partner contributions, regardless of the type, will be reconciled by WDACS at least once a quarter, comparing expenses incurred to relative benefits received. The reconciliation process is necessary in order to ensure that the proportionate share each Colocated Partner is contributing remain consistent, up-to-date, and in compliance with the cost methodologies and terms outlined in this MOU.

Assurances

All Non-Colocated Partners to this MOU agree to renegotiate the infrastructure cost-sharing agreement to include their proportionate share of infrastructure costs—whether it will be provided through cash, non-cash (in-kind), and/or third party in kind contributions—as soon as sufficient data are available to make such a determination. All Non-Colocated Partners will have the opportunity to review the State provided data and engage in negotiations to pay their proportionate share of infrastructure costs based on proportionate benefits received. The level of support must be reasonable, necessary, allowable, and allocable according to WIOA and each Partner's funding source. Costs will be negotiated based on data and regulations provided by the State, directives issued by Partners' funding sources, and locally agreed upon methodologies for cost allocation and definition of benefit.

Infrastructure Funding Agreement (IFA)

Partner Agreement to Cost Allocation Methodology

By signing this MOU, all Partners agree to the cost allocation methodology for infrastructure cost sharing as set forth in the section titled *Infrastructure Cost Allocation Methodology*. While both Colocated and Non-Colocated Partners agree to the cost allocation methodology, the requirement to contribute to infrastructure costs, at this time, only applies to those Partners that are physically

colocated in a Comprehensive AJCC², or that fund (as the local program administrator for a mandated partner program) a subcontractor or sub-recipient to provide access to program services out of an AJCC where they occupy space³. All Partners agree that when sufficient data is available, all Non-Colocated Partners will have the opportunity to review the State provided data to renegotiate this MOU to ensure that proportionate shares of infrastructure costs are properly distributed amongst Partners—regardless of whether they will be paid through cash, non-cash (in-kind), and/or third party in-kind contributions.

Comprehensive AJCCs

Antelope Valley Comprehensive AJCC

Address: 1420 W. Ave. I, Lancaster, CA 93534
Colocated Partners: WIOA Title I: WDACS
WIOA Title I Job Corps: Cornerstone Solutions
WIOA Title III: EDD
WIOA Title IV: DOR

East Los Angeles/West San Gabriel Valley Comprehensive AJCC

Address: 5301 Whittier Blvd, 2nd Floor, Los Angeles, CA 90022
Colocated Partners: WIOA Title I: WDACS
WIOA Title I Job Corps: Cornerstone Solutions
WIOA Title II: New Opportunities Organization
WIOA Title III: EDD
WIOA Title IV: DOR
Second Chance Act: Probation; New Opportunities Organization

East San Gabriel Valley Comprehensive AJCC

Address: 11635 E. Valley Blvd, Unit G, El Monte, CA 91732
Colocated Partners: WIOA Title I: WDACS
WIOA Title III: EDD
WIOA Title IV: DOR
Title V of Older Americans Act: SER-Jobs for Progress
Other: Fiver Keys; Goodwill

Pomona Valley Comprehensive AJCC

Address: 933 S. Glendora Ave, West Covina, 91790
Colocated Partners: WIOA Title I: WDACS
WIOA Title III: EDD
WIOA Title IV: DOR

Rancho Dominguez Comprehensive AJCC

Address: 2909 E. Pacific Commerce Dr, Compton, CA 90221
Colocated Partners: WIOA Title I: WDACS
WIOA Title III: EDD
WIOA Title IV: DOR

² Per EDD's Directive on Phase II MOUs, http://www.edd.ca.gov/Jobs_and_Training/pubs/wsd16-09.pdf

³ Per EDD's online WIOA FAQ page on Memorandums of Understanding, http://www.edd.ca.gov/Jobs_and_Training/WIOA_FAQs.htm

Second Chance Act: Probation
Other: Five Keys

Rio Hondo Comprehensive AJCC

Address: 10400 Pioneer Blvd, Suite 9, Santa Fe Springs, CA 90670
Colocated Partners: WIOA Title I: WDACS
WIOA Title IV: DOR
Second Chance: Probation

Southeast Comprehensive AJCC

Address: 2677 Zoe Ave, 2nd Floor, Huntington Park, CA 90255
Colocated Partners: WIOA Title I: WDACS
WIOA Title I Job Corps: Cornerstone Solutions
WIOA Title III: EDD
WIOA Title IV: DOR
Second Chance: Probation
Other: Five Keys

Affiliate and Specialized AJCCs

Per EDD Directive WSD16-22, WIOA Phase II MOUs – Affiliate and Specialized AJCCs, Local Boards and AJCC partners who are colocated within an Affiliate or Specialized AJCC are required to participate in the Phase II MOU process, which includes negotiating and signing the IFAs and Other System Costs budgets. However, due to the delayed issuance of federal guidance on the inclusion of Affiliate and Specialized AJCCs in IFA and Other System Costs Budget negotiations, Local Boards and AJCC partners have the option to include these AJCCs in current Program Year 2017-18 negotiations, or to include them in Program Year 2018-19 negotiations. As a result, the WDB has elected to leave out Affiliate and Specialized AJCCs from this MOU and will include them in Program Year 2018-19 IFA and Other System Budget Costs renegotiations, which are to be completed by March 1, 2018.

Infrastructure Cost Allocation Methodology

The WDB and Colocated Partners agree to employ space use by square footage (the proportion of a Partner's occupancy percentage) as the cost allocation methodology to determine the proportionate share of infrastructure costs for each Colocated Partner. The methodology will apply the ratio of space usage by a Partner over the entire space of the site occupied by all Partners to the infrastructure costs of the Comprehensive AJCC to determine the share of the given Partner's cost.

The WDB will have multiple sites which will require infrastructure cost sharing. Depending on the site, rents and leases may include or exclude maintenance, utilities, custodial and security services, technology to facilitate access to AJCCs, and equipment. In instances where some infrastructure costs are not included in rents and leases, the same methodology will apply to those costs unless a Partner has specific utility, technology, equipment, and/or furniture needs. For such specific needs, the Partner will be fully responsible for the additional retail or actual cost of such items. The usage of space will be reviewed and reconciled against actual costs at least quarterly and updated, if needed.

Infrastructure Budget

The WDB and AJCC System Partners have chosen to develop a consolidated infrastructure budget for the seven Comprehensive AJCCs in the County's network of AJCCs.

See Attachment A

Initial Proportionate Share

See Attachment B

Infrastructure Contributions

If contributing to infrastructure costs, Partners may provide cash, non-cash (in-kind), and third-party in-kind contributions to cover their share of infrastructure costs. In-kind contributions cannot be used to fund non-infrastructure costs (such as personnel), and must be valued consistent with Uniform Guidance Section 200.306 to ensure such contributions are fairly evaluated and qualify for the Partner's proportionate share.

If third-party in kind contributions are made to support the AJCC as a whole (such as facility space), that contribution will not count toward the AJCC Partner's proportionate amounts. Rather, it will be applied to the overall infrastructure costs and thereby reduce the contribution required for all AJCC partners.

Sharing of Other System Costs

In compliance with WIOA Joint Rule Section 678.760, Partners must use portion of their funds made available to them under their authorizing federal statute to pay for other system costs required for the delivery of services and operation of the One-Stop delivery system, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referral to other AJCC System Partners, and business services. These costs will be shared with Colocated, as well as all other Non-Colocated Partners.

Other System Costs may be shared through cash, non-cash, or third-party in-kind contributions. These costs will be allocable to each partner based on proportion of benefit received by each partner's program, to be determined. If available, participant data may be used to determine the level of benefit to the program of each partner.

Partner Agreement to Share Other One-Stop System Costs

Partners understand that while only Colocated Partners share infrastructure costs, at this time, all Partners must share Other System Costs through contributions outlined in the *Consolidated Budget for the Delivery of Applicable Career Services and Other System Costs* (Attachment D). By signing this MOU, all Partners agree to share Other System Costs. Partners agree that when sufficient data are available, all Non-Colocated Partners will have the opportunity to review the State provided data, and once benefits are agreed upon, they will agree to renegotiate Other System Costs, if needed and appropriate.

Career Services Applicable to Partners

See Attachment C

Consolidated Budget for the Delivery of Applicable Career Services and Other System Costs

Costs included in this section represent partner contributions to the Los Angeles County Workforce Development System, overall, and thus exceed the costs required solely for the operations of the County's network of AJCCs and the delivery of services offered through the AJCC System.

See Attachment D

Amendments to MOU Phase I

Changes to MOU Phase I Partner List

Changes to Partner name:

- WIOA Title I Adult, Dislocated Worker, Youth: Los Angeles County Workforce Development, Aging and Community Services (WDACS), formerly listed as Los Angeles County Community and Senior Services
- WIOA Title I Youth Build: Youth Policy Institute and Reentry Employment Opportunities, formerly listed as Youth Policy Institute
- Title V of Older Americans Act: WDACS, formerly listed as Los Angeles County Community and Senior Services

Partner Removals:

- WIOA Title I Migrant Seasonal Farmworkers (WIOA Section 167): EDD
- WIOA Title II Adult Education and Literacy: City of Azusa; El Rancho Unified School District

Partner Additions:

- WIOA Title I Job Corps: Cornerstone Solutions, Inc. — Job Corps Services
- WIOA Title I Youth Build: Los Angeles Region Youth Build Collaborative
- WIOA Title II Adult Education and Literacy: Compton Unified School District; New Opportunities Organization; Tri-Community Adult Education

- Title V of Older Americans Act: National Asian Pacific Center on Aging (NAPCA); SER—Jobs for Progress, Inc. San Joaquin Valley
- Second Chance Act: New Opportunities Organization
- Other: Five Keys Schools and Programs (Five Keys); Goodwill Southern California (Goodwill)

Updated Los Angeles County AJCC System Design

The Los Angeles County workforce development system is organized into eight designated economic development regions and ten designated AJCC sub-regions/service areas, as described in Phase I of the MOU in the section titled *AJCC System Design*. In order to meet the workforce needs of County residents, and to conform to the results of the Request for Proposals for the operations of the County’s AJCC System, the County’s network of AJCCs will be comprised of seven Comprehensive AJCCs, seven Affiliate AJCCs, and four additional AJCCs, one of which will be a specialized, countywide AJCC for veterans. Each AJCC sub-region will be home to one AJCC or to one Comprehensive AJCC and a corresponding Affiliate AJCC. As an additional County of Los Angeles workforce system access point, WDACS funds the City of Los Angeles to provide services to the residents of San Fernando and surrounding unincorporated areas out of the Northeast San Fernando AJCC.

In order to better align the names of the AJCC sub-regions with the cities and geographic areas being served, the Gateway Cities and Westside sub-regions were renamed *Southeast* and *West Los Angeles*, respectively, since the completion of MOU Phase I.

Updated Shared Services Matrices

The matrices found in Attachment C of this MOU are intended to update and supersede the matrices found in the “Shared Services” section of Phase I of the MOU, which serve as the basis for the cost allocations found in the *Consolidated Budget for the Delivery of Applicable Career Services and Other System Costs* (Attachment D of this MOU).

Reemployment Services and Eligibility Assessment Program (RESEA) Amendment

The EDD and WDB agree to provide Reemployment Services and Eligibility Assessments (RESEA) and specific related services to selected Unemployment Insurance (UI) claimants being served at Los Angeles County AJCCs. This provision ensures that the necessary partners commit to providing reemployment services at One-Stop Centers as required by the Department of Labor.

The EDD and WDB agree to coordinate reemployment service needs to provide, at a minimum, the following services:

- Orientation to help claimants access career services offered by the AJCC through the resource room or virtually, with particular emphasis on accessing available labor market and career information.

- Registration with CalJOBSSM, the state's online labor exchange resource that helps job seekers (and employers) navigate California's workforce services.
- Referrals to appropriate career services offered through the AJCC, such as workshops targeted to assist with resume writing and interviewing techniques, self-assessments, education and training information, networking services, career exploration, and online job and occupations resources.
- Support in the development of the claimant's individual reemployment plan that must include: work search activities, provision of labor market information, appropriate workshops on topics such as resume writing and job search strategies if needed, and/or approved training.

New Customer Service and Quality Control Plan Target Date

The Parties to this MOU agree to change the target date for the joint development, implementation, and evaluation of a Customer Service Quality Control Plan, as outlined in Phase I MOU section titled *Customer Service and Quality Control*, from December 2016 to March 2018.

Update to WIOA Grievances and Complaints Procedure

The following is an update to the County's procedures for filing a WIOA violation grievance or complaint, as outlined in Phase I of the MOU in the section titled *Grievances and Complaints Procedure*:

Formal grievances or complaints on alleged WIOA violations should be filed with Los Angeles County Workforce Development, Aging, and Community Services, 3175 W 6th Street, Los Angeles, CA 90020; Attention: WIOA Grievance Officer.

WDACS Directive WIOA D16-04, Equal Opportunity and Grievance and Complaint Procedures, fully outlines the County's procedures for any WIOA related grievances and complaints and should be referenced as the governing document for these types of matters.

Confidentiality

The Parties to this MOU agree to the following:

- To comply with any and all applicable laws, including but not limited to the provisions of WIOA, as well as the applicable sections of the California Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, and any other applicable regulation and requirement to assure the protection of confidential or private customer/client information.
- All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, will be confidential and will not be open to examination for any purpose not directly connected with the delivery of such services.

- To abide by the existing Los Angeles County Workforce Development Board policy on the Protection of Personally Identifiable Information, which can be found on the Workforce Development Board website.
- No person will publish, disclose, use, or permit, cause to be published, disclosed or used, any confidential information pertaining to AJCC applicants, participants, or customers unless a specific release is voluntarily signed by the participant or customer.
- To abide by the current confidentiality provisions of the respective statutes to which the AJCC system partners must adhere, and will share information necessary for the administration of the program as allowed under law and regulation.

Non-Discrimination and Equal Opportunity

The Parties to this MOU will not unlawfully discriminate, harass or allow harassment against any AJCC applicant, registrant, eligible applicant/registrant, participant, terminnee, employee, or applicant for employment due to race, color, religion, sex (including pregnancy, child birth and related medical conditions, transgender status, and gender identity), sexual orientation, national origin, ancestry, age, physical or mental disability, political affiliation or belief, citizenship, English proficiency, veteran status, medical condition(s), marital status; and/or participation in a WIOA Title I-financially assisted program or activity. All Parties agree to comply fully with the nondiscrimination and equal opportunity provisions of WIOA.

The Parties to this MOU will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibit discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

Americans with Disabilities Act, Seismic and Amendments Compliance

The Parties to this MOU agree to ensure that the policies and procedures, as well as the programs and services provided at AJCCs, are in compliance with the Americans with Disabilities Act and its amendments. Additionally, partners agree to fully comply with provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the of Education Amendments of 1972, 29 CRF Part 37 and all other regulations implementing the aforementioned laws.

The Parties also agree that all AJCC sites will comply with California ADA and seismic certification requirements.

Modifications and Revisions

This MOU constitutes the entire agreement between the Parties hereto and no oral understanding not incorporated herein will be binding on any of the Parties. This MOU may be modified, altered, or revised, as necessary, by mutual consent of the Parties hereto by the issuance of a written amendment, signed and dated by the Parties.

Termination

The Parties to this MOU understand that implementation of the County's AJCC System is dependent on the good faith effort of every partner to work together to improve services to the community. The Parties also agree that this is a project in which different ways of working together and providing services are utilized. In the event that it becomes necessary for one or more of the Parties to cease being a party to this MOU, said entity will notify the other Parties to this MOU in writing 30 days in advance of the need to cease being a Partner under this MOU.

Assignment

Except as otherwise provided in this MOU, the rights and duties of each Partner, as outlined in this agreement, may not be assigned or delegated without the advance written consent of the WDB, and any attempt to assign or delegate such rights or duties in contravention of this section shall be null and void. This MOU shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

Execution in Parts or Counterparts

This MOU may be executed in parts or counterparts, each part or counterpart being an exact duplicate of all other parts or counterparts, and all parts or counterparts shall be considered as constituting one complete original and may be attached together when executed by the Party hereto. Facsimile or electronic signatures shall be binding.

Hold Harmless/Indemnification/Liability

In accordance with provisions of Section 895.4 of the California Government Code, each Party to this MOU hereby agrees to indemnify, defend and hold harmless all other Parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of, or resulting from, any acts or omissions that arise from the performance of the obligations by such indemnifying Party pursuant to this MOU. In addition, except for Departments of the State of California that cannot provide for indemnification of court costs and attorneys' fees under the indemnification policy of the State of California, all other Parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorneys' fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying Party pursuant to this MOU. It is understood and agreed that all indemnity provided herein will survive the termination of this MOU.

Severability

If any part of this MOU is found to be null and void or is otherwise stricken, the rest of this MOU will remain in force.

Integration Clause

The foregoing constitutes the full and complete agreement of the Parties. This Phase II MOU supersedes all prior agreements and understandings, whether in writing or oral, related to the

subject matter of this MOU that are not set forth in writing herein. Notwithstanding the preceding, the Partner, as signatory to this Phase II MOU, agrees to be bound by all the terms and conditions set forth in the Phase I MOU, which by this reference is restated and incorporated by reference as if originally set forth herein, regardless of whether the Partner was an original signatory to the Phase I MOU. To the extent that the terms and conditions of the Phase I MOU conflict with this Phase II MOU, this Phase II MOU shall govern.

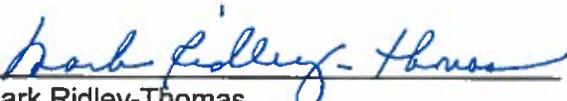
(MOU continued on next page)

Authority and Signature

The individuals signing for each AJCC System Partner below certify that they have the legal authority to commit the Party they represent to the terms of this MOU. Their signatures certify understanding of the terms outlined herein and agreement with:

- The Infrastructure Funding Agreement (IFA)
- The Partner Agreement to Share Other One-Stop System Costs
- The Infrastructure Budget (Attachment A)
- The Initial Allocation of Proportionate Share of Infrastructure Costs for Colocated Partners (Attachment B)
- The Summary of Career Services Applicable to Each One-Stop Delivery System Partner (Attachment C)
- The Consolidated Budget for the Delivery of Applicable Career Services and Other System Costs (Attachment D)

The individuals signing below understands that this MOU may be executed in counterparts, each being an original, and that this MOU expires either on June 30, 2020 or upon amendment, modification, or termination, whichever occurs earlier.



Mark Ridley-Thomas
Chairman, Los Angeles County Board of Supervisors



11/9/17
Date



Erick Verduzco-Vega
Chair, Los Angeles County Workforce Development Board

8/25/2017
Date

(AJCC System Partner Signatures Continued in Attachment E)

ATTACHMENT A

County of Los Angeles Workforce Development Board Los Angeles County Network of AJCCs Infrastructure Budget FY 2017 - 2018		
<i>Cost Category/Line Item</i>	<i>Line Item Cost Detail</i>	<i>Cost</i>
Rent		
Rental of Facilities		\$ 3,751,253.36
Subtotal: Rental Costs		\$ 3,751,253.36
Utilities and Maintenance		
Utilities (electric, gas, water)		\$ 59,479.89
High-Speed Internet		\$ 16,958.00
Telephones (Landlines)		\$ 97,037.60
Facility Maintenance Contract		\$ 156,815.20
Subtotal: Utilities and Maintenance Costs		\$ 330,290.69
Equipment		
Assessment-related products		\$ 14,799.03
Assistive Technology		\$ 3,000.00
Copiers		\$ 26,434.07
Fax Machines		\$ 7,947.00
Computers		\$ 16,522.00
Other (specify)	Equipment Maintenance, Marketing, Subscriptions, Office Supplies, Security, Reception Staff	\$ 120,738.07
Subtotal: Equipment Costs		\$ 189,440.17
Technology and Access Costs		
Information Technology Costs		\$ 51,619.00
Subtotal: Technology and Access Costs		\$ 51,619.00
Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)		
Local option not selected		
Subtotal: Common Identifier		\$ -
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED PARTNERS		
<i>Cost Category</i>		<i>Total Cost</i>
Subtotal: Rental Costs		\$ 3,751,253.36
Subtotal: Utilities and Maintenance Costs		\$ 330,290.69
Subtotal: Equipment Costs		\$ 189,440.17
Subtotal: Technology to Facilitate Access Costs		\$ 51,619.00
Subtotal: Common Identifier Costs		\$ -
TOTAL INFRASTRUCTURE COSTS		\$ 4,322,603.22

ATTACHMENT B

County of Los Angeles Workforce Development Board Los Angeles County Network of AJCCs Initial Allocation of Proportionate Share of Infrastructure Costs for Colocated Partners FY 2017 - 2018					
Colocated Partner	Shared Infrastructure Costs	Application of Methodology	Allocated Initial Share	Amount: Cash	Amount: In-Kind
WIOA Title I: WDACS	\$4,322,603.22	Square Footage	\$ 2,637,870.50	\$ 2,637,870.50	0
WIOA Title I Job Corps: Cornerstone Solutions			\$ 19,975.00	\$ 19,975.00	0
WIOA Title II: New Opportunities Organization			\$ 24,000.00	\$ 24,000.00	0
WIOA Title III: EDD			\$ 1,520,098.00	\$ 1,520,098.00	0
WIOA Title IV: DOR			\$ 9,352.00	\$ 9,352.00	0
Title V OAA: SER-Jobs for Progress			\$ -	\$ -	0
Second Chance Act: Probation			\$ 60,085.12	\$ 60,085.12	0
Other: Five Keys			\$ 32,907.60	\$ 32,907.60	0
Other: Goodwill			\$ 18,315.00	\$ 18,315.00	0

ATTACHMENT C

**County of Los Angeles Workforce Development Board
Los Angeles County Network of AJCCs
Summary of Career Services Applicable to Each One-Stop Delivery System Partner
FY 2017 - 2018**

Colocated Partners											
<i>Basic Career Services</i>	Title I Adult: WDACS	Title I Dislocated Worker: WDACS	Title I Youth: WDACS	Title I Job Corps: Cornerstone Solutions	Title II: New Opportunities Organization	Title III: EDD	Title IV: DOR	Title V OAA: SER-- Jobs for Progress	Veterans: EDD	TAA: EDD	Second Chance: L.A. County Probation
Program Eligibility	X	X	X	X	X		X	X			
Outreach, Intake, Orientation	X	X	X	X	X	X	X	X			
Initial Assessment	X	X	X	X	X	X	X	X			X
Labor Exchange/Job Search	X	X	X			X	X	X			
Referrals to Partners	X	X	X	X	X	X	X	X			X
Labor Market Information	X	X	X	X		X	X				
Performance/Cost Information	X	X	X								
Support Service Information	X	X	X	X	X	X	X				X
Unemployment Insurance Information	X	X	X			X					
Financial Aid Information	X	X	X		X		X				
Other: Marketing					X						
<i>Individualized Career Services</i>											
Comprehensive Assessment	X	X	X	X	X	X	X	X	X	X	X
Individual Employment Plan	X	X	X	X		X	X	X	X	X	
Career Planning/Counseling	X	X	X	X	X	X	X	X	X	X	X
Short-Term Prevocational Services	X	X	X				X				
Internships/Work Experience	X	X	X				X	X			
Out-of-Area Job Search	X	X	X				X	X			
Financial Literacy	X	X	X		X			X			
English Language Acquisition	X	X	X		X						
Workforce Preparation	X	X	X		X		X	X	X	X	X
<i>Other Services</i>											
Training Services	X	X	X				X				

ATTACHMENT C

Colocated Partners				Non-Colocated Partners							
<i>Basic Career Services</i>	Second Chance: New Opportunities Organization	Other: Five Keys Charter School	Other: Goodwill	WIOA Title I Job Corps: YWCA Greater Los Angeles	WIOA Title I Native American Programs: SCIC	WIOA Title I Youth Build: Youth Policy Institute and Reentry Employment Opportunities	WIOA Title I Youth Build: L.A. Region Youth Build Collaborative	Title II: Antelope Valley Union High School District	Title II: Azusa Unified School District	Title II: Baldwin Park Unified School District	Title II: Bassett Unified School District
Program Eligibility	X	X	X		X	X	X			X	
Outreach, Intake, Orientation	X	X	X		X	X	X	X	X	X	X
Initial Assessment	X	X			X	X	X		X	X	X
Labor Exchange/Job Search	X		X	X	X	X	X		X	X	
Referrals to Partners	X	X	X	X	X	X	X	X	X	X	X
Labor Market Information	X		X	X	X	X	X	X	X	X	
Performance/Cost Information				X		X			X		
Support Service Information	X	X	X	X	X	X	X	X	X	X	
Unemployment Insurance Information									X		
Financial Aid Information	X	X	X	X		X	X		X	X	
Other: Expungement	X										
Other: Re-entry Services	X	X									
Other: Marketing	X	X									
<i>Individualized Career Services</i>											
Comprehensive Assessment	X	X		X	X	X	X		X	X	
Individual Employment Plan			X	X	X				X		
Career Planning/Counseling	X	X	X	X	X	X	X		X	X	
Short-Term Prevocational Services				X			X		X		
Internships/Work Experience				X		X	X	X	X	X	
Out-of-Area Job Search	X		X	X					X		
Financial Literacy	X	X	X	X		X	X		X		
English Language Acquisition		X		X					X	X	X
Workforce Preparation	X	X	X	X		X	X	X	X		X

ATTACHMENT C

Non-Colocated Partners											
<i>Basic Career Services</i>	Title II: City of Covina	Title II: Claremont Unified School District	Title II: Compton Unified School District	Title II: Culver City Unified School District	Title II: El Monte Union High School District	Title II: Glendora Unified School District	Title II: Hacienda La Puente Unified School District	Title II: Monterey Park Literacy Program (LAMP)	Title II: Los Angeles Unified School District	Title II: Lynwood Unified School District	Title II: Monrovia Unified School District
Program Eligibility	X		X	X			X	X		X	X
Outreach, Intake, Orientation	X	X	X	X	X		X	X		X	X
Initial Assessment	X	X	X	X	X		X	X		X	X
Labor Exchange/Job Search			X				X			X	X
Referrals to Partners	X		X	X			X	X		X	X
Labor Market Information			X				X			X	X
Performance/Cost Information							X				X
Support Service Information		X	X	X			X			X	X
Unemployment Insurance Information							X				X
Financial Aid Information			X			X	X			X	X
<i>Individualized Career Services</i>											
Comprehensive Assessment		X	X				X			X	X
Individual Employment Plan			X				X			X	X
Career Planning/Counseling		X	X	X	X	X	X			X	X
Short-Term Prevocational Services							X				X
Internships/Work Experience		X					X				X
Out-of-Area Job Search		X									X
Financial Literacy											X
English Language Acquisition	X	X	X	X	X	X	X	X	X	X	X
Workforce Preparation			X		X		X		X	X	X

ATTACHMENT C

Non-Colocated Partners											
<i>Basic Career Services</i>	Title II: Montebello Unified School District	Title II: Mt. San Antonio Community College District	Title II: Paramount Unified School District	Title II: Pomona Unified School District	Title II: Rowland Unified School District	Title II: Santa Monica Community College District	Title II: Santa Monica- Malibu Unified School District	Title II: Tri Community Adult Education	Title II: Whittier Union High School District	Title II: William S. Hart Union High School District	Title V OAA: WDACS
Program Eligibility			X	X			X	X		X	X
Outreach, Intake, Orientation	X		X	X		X		X	X	X	X
Initial Assessment	X		X	X	X			X	X	X	X
Labor Exchange/Job Search	X			X	X						X
Referrals to Partners	X	X		X	X		X	X	X	X	X
Labor Market Information	X		X	X	X		X		X	X	
Performance/Cost Information			X	X	X						
Support Service Information	X	X		X	X	X	X	X	X	X	X
Unemployment Insurance Information											
Financial Aid Information		X		X	X						
Other: Employment Development Services								X			
Other: Marketing								X			
<i>Individualized Career Services</i>											
Comprehensive Assessment	X			X				X	X	X	X
Individual Employment Plan	X			X					X		X
Career Planning/Counseling	X	X	X	X	X	X			X		X
Short-Term Prevocational Services	X			X							X
Internships/Work Experience	X		X							X	X
Out-of-Area Job Search					X				X		
Financial Literacy				X							
English Language Acquisition	X	X	X	X	X	X		X	X	X	
Workforce Preparation	X	X	X	X					X	X	X
Other: Job Seeking Services								X			

ATTACHMENT C

Non-Colocated Partners										
<i>Basic Career Services</i>	Title V OAA: NAPCA	Carl D. Perkins CTE: Antelope Valley College	Carl D. Perkins CTE: Citrus College	Carl D. Perkins CTE: Mt. San Antonio College	Carl D. Perkins CTE: Rio Hondo College	Carl D. Perkins CTE: Santa Monica College	Unemployment Compensation: EDD	CSBG: DPSS	Housing & Urban Development: L.A. County Community Development Commission	TANF/ CalWORKs: DPSS
Program Eligibility	X									
Outreach, Intake, Orientation	X	X	X		X					X
Initial Assessment	X									
Labor Exchange/Job Search			X						X	X
Referrals to Partners		X							X	X
Labor Market Information			X		X	X				
Performance/Cost Information										
Support Service Information	X				X				X	X
Unemployment Insurance Information							X			
Financial Aid Information					X				X	
<i>Individualized Career Services</i>										
Comprehensive Assessment										X
Individual Employment Plan	X									X
Career Planning/Counseling		X			X	X			X	X
Short-Term Prevocational Services									X	
Internships/Work Experience					X					X
Out-of-Area Job Search										
Financial Literacy									X	
English Language Acquisition					X					
Workforce Preparation				X	X			X	X	X
<i>Other Services</i>										
System Partner Trainings										X

ATTACHMENT D

**County of Los Angeles Workforce Development Board
Los Angeles County Network of AJCCs
Consolidated Budget for the Delivery of Applicable Career Services and Other System Costs
FY 2017 - 2018**

Colocated Partners

Partner Program	Partner Name	Basic Career Services Costs	Individualized Career Services Costs	Other Costs	Total	Notes
WIOA Title I Adult	WDACS	\$1,877,000	\$2,369,000	\$2,621,000	\$6,867,000	Other costs: training services
WIOA Title I Dislocated Worker	WDACS	\$1,105,000	\$1,612,000	\$1,771,000	\$4,488,000	Other costs: training services
WIOA Title I Youth	WDACS	\$0	\$1,474,000	\$1,074,000	\$2,548,000	Other Costs: training services
WIOA Title I Job Corps	Cornerstone Solutions, Inc.	\$267,124	\$178,083	\$0	\$445,207	
WIOA Title II Adult Education and Literacy	New Opportunities Organization	\$43,210	\$216,391	\$0	\$259,601	
WIOA Title III Wagner-Peyser	EDD	\$7,326,574	\$502,569	\$0	\$7,829,143	
WIOA Title IV Vocational Rehabilitation	DOR	\$7,285,582	\$29,142,326	\$0	\$36,427,908	
Title V of Older Americans Act	SER-Jobs for Progress, Inc.	\$11,225	\$15,715	\$0	\$26,940	
Veterans' Employment and Training	EDD	\$0	\$1,034,074	\$0	\$1,034,074	
Trade Adjustment Assistance Act	EDD	\$0	\$647,989	\$0	\$647,989	
Second Chance Act	Los Angeles County Probation Department	\$360,000	\$840,000	\$0	\$1,200,000	
	New Opportunities Organization	\$43,525	\$49,594	\$0	\$93,119	
Other	Five Keys Charter Schools	\$508,500	\$30,000	\$0	\$538,500	
	Goodwill	\$30,900	\$72,100	\$0	\$103,000	

ATTACHMENT D

<i>Non-Colocated Partners</i>						
Partner Program	Partner Name	Basic Career Services Costs	Individualized Career Services Costs	Other Costs	Total	Notes
WIOA Title I Job Corps	YWCA Greater Los Angeles	\$312,000	\$468,000	\$0	\$780,000	
WIOA Title I Native American Programs	Southern California Indian Center, Inc.	\$313,069	\$296,350	\$0	\$609,419	
WIOA Title I Youth Build	Youth Policy Institute and Reentry Employment Opportunities	\$302,500	\$797,500	\$0	\$1,100,000	
	Los Angeles Region Youth Build Collaborative	\$125,000	\$99,500	\$0	\$224,500	
WIOA Title II Adult Education and Literacy	Antelope Valley Union High School District	\$95,000	\$49,000	\$0	\$144,000	
	Azusa Unified School District	\$1,209,430	\$251,572	\$0	\$1,461,002	
	Baldwin Park Unified School District	\$1,228,564	\$124,931	\$0	\$1,353,495	
	Bassett Unified School District	\$201,908	\$1,292,000	\$0	\$1,493,908	
	City of Covina	\$4,600	\$18,400	\$0	\$23,000	
	Claremont Unified School District	\$35,000	\$120,000	\$0	\$155,000	
	Compton Unified School District	\$193,000	\$351,000	\$0	\$544,000	
	Culver City Unified School District	\$222,000	\$498,000	\$0	\$720,000	
	El Monte Union High School District	\$304,525	\$5,423,819	\$0	\$5,728,344	
	Glendora Unified School District	\$200	\$15,000	\$0	\$15,200	
	Hacienda La Puente Unified School District	\$1,055,750	\$967,950	\$0	\$2,023,700	
	Literacy for all of Monterey Park (LAMP) Literacy Program	\$80,000	\$110,000	\$0	\$190,000	
	Los Angeles Unified School District	\$0	\$6,156,348	\$0	\$6,156,348	
	Lynwood Unified School District	\$195,000	\$431,030	\$0	\$626,030	
	Monrovia Unified School District	\$188,000	\$740,000	\$0	\$928,000	
	Montebello Unified School District	\$320,000	\$11,380,000	\$0	\$11,700,000	
	Mt. San Antonio Community College District	\$215,000	\$2,163,400	\$0	\$2,378,400	
	Paramount Unified School District	\$6,303	\$713,981	\$0	\$720,284	
Pomona Unified School District	\$475,000	\$1,685,000	\$0	\$2,160,000		

ATTACHMENT D

<i>Non-Colocated Partners</i>						
Partner Program	Partner Name	Basic Career Services Costs	Individualized Career Services Costs	Other Costs	Total	Notes
WIOA Title II Adult Education and Literacy	Rowland Unified School District	\$5,000	\$3,200	\$0	\$8,200	
	Santa Monica Community College District	\$18,635	\$243,719	\$0	\$262,354	
	Santa Monica-Malibu Unified School District	\$10,000	\$0	\$0	\$10,000	
	Tri Community Adult Education	\$97,151	\$316,224	\$0	\$413,375	
	Whittier Union High School District	\$233,000	\$2,085,800	\$0	\$2,318,800	
	William S. Hart Union High School District	\$38,500	\$995,000	\$0	\$1,033,500	
Title V of Older Americans Act	WDACS	\$100,200	\$1,325,800	\$0	\$1,426,000	
	NAPCA	\$7,000	\$6,400	\$0	\$13,400	
Carl D. Perkins Career and Technical Education	Antelope Valley College	\$485,000	\$160	\$0	\$485,160	
	Citrus College	\$14,000	\$0	\$0	\$14,000	
	College of the Canyons	\$125,000	\$175,000	\$0	\$300,000	
	Mt. San Antonio Community College District	\$0	\$1,000,000	\$0	\$1,000,000	
	Rio Hondo College	\$700,000	\$3,340,000	\$0	\$4,040,000	
	Santa Monica Community College District	\$35,000	\$43,700	\$0	\$78,700	
Unemployment Compensation	EDD	\$164,572	\$0	\$0	\$164,572	
Community Services Block Grant	DPSS	\$0	\$168,843	\$0	\$168,843	
Department of Housing & Urban Development	Los Angeles County Community Development Commission	\$328,000	\$151,000	\$0	\$479,000	
Temporary Assistance to Needy Families/ CalWORKs	DPSS	\$7,309,180	\$4,763,933	\$4,895	\$12,078,008	Other costs: training services